

23 May 1953

MEMORANDUM FOR: Chairman, DD/P Training Committee

SUBJECT: Training Requirements for FY 1954 Revised and FY 1955
Projected - Western Hemisphere Division (WH)REFERENCE: Memo fr Dir. of Trng., dtd 29 April 1953, re
Training Requirements.

The only training requirements as outlined in Reference anticipated by WHD are within the language program category, as in para. A.7, and within the Management Training Program, as described in para. B.10. These predictions of requirements are as follows:

Number of personnel to be trained	
FY 1954	FY 1955

A.7 Language Programs

<u>LANGUAGE</u>	<u>PROFICIENCY</u>		
Spanish	Adequate for translation	25	33
Portuguese	(See asterisks)	6 *	8 **

B.10 Management Training Program

<u>TYPE OF TRAINING</u>	<u>GRADE LEVEL</u>		
Top Management	GS-15 and above	1	1
Management	GS-13 thru 15	1	1
Administrative	GS-12 and above	1	1
Jr. Administrative	GS-7 thru 11	1	1

* 2 adequate for research; 4 adequate for translation.

**2 adequate for research; 6 adequate for translation.

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CWH